



Guidelines for use of the CLC - 6' x 10' utility trailer

Date to be picked up: _____ **Date to be returned:** _____ **Total Days:** _____

1. The church's trailer may be borrowed by any current member of CLC. If another member of the family will actually be using it, the current member is responsible for the well-being of the trailer.
2. The use of the trailer must be in keeping within the load limit (3,500 lb) of the trailer; i.e., no hauling dirt, construction debris or any items that would damage the floor or walls.
3. The trailer is not to leave the State of Michigan, without prior notice to CLC.
4. It is the borrower's responsibility to sweep out the trailer after use, prior to returning and to return any items that CLC had stored in the trailer.
5. Borrower is responsible for any damages to trailer, and agrees that they will use trailer only with the correct size towing ball (2 inch), hitch and wiring plug (4-pin).
6. The borrower should verify that all lights are working and go over the trailer for damage with CLC before using trailer and after returning trailer.
7. The usage fee is \$ 10 per day. Please let CLC know if you need to use the trailer for a longer period than anticipated as soon as possible.

Please follow the above guidelines so we may continue to provide use of the trailer to as many members as possible.

I agree to borrow the trailer following the above guidelines.

_____ Date _____
 Borrower: Celebration Lutheran Church Member - Signature

_____ Phone _____
 Print Name

Proof of insurance checked: _____

CLC Representative upon check-out: _____

CLC Representative upon check-in: _____